



ZONING AND CODE ENFORCEMENT OFFICE  
56 EAST MAIN STREET  
TRUMANSBURG, NY 14886  
607.387.6501

## VIOLATION COMPLAINT FORM

### PLEASE READ DIRECTIONS CAREFULLY:

1. ALL information must be completed before the Zoning and Code Enforcement Office will investigate your complaint.
2. DO NOT use general statements in descriptions of location of violation (i.e., ditch in front, back yard behind mine, lot up the road from me, house next door to mine.). This office MUST have an accurate house number and address to investigate a violation.
3. Please be **VERY SPECIFIC** in the description of the violation, providing violated Code Articles and Sections numbers help in our investigations.

**ANY INFORMATION NOT PROVIDED SUFFICIENTLY ENOUGH WILL DELAY THE PROCESSING OF THIS COMPLAINT BY THIS OFFICE AND MAY NOT BE INVESTIGATED.**

---

Reported by: \_\_\_\_\_

Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

---

Address of Violation: \_\_\_\_\_

Nature of Violation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Code Article# and Section#, if available: \_\_\_\_\_

If this violation requires legal action would you be willing to testify in court, if necessary?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Signed: \_\_\_\_\_ Date \_\_\_\_\_

**(REQUIRED)**